**Board of Directors Meeting Minutes**

June 2, 2022

1. **Call to Order/Roll: 6:05 pm**

**Present: Debbie Accomazzo (volunteer- 6:00pm to 6:19pm), Seth Zimmerman; James Walker; Craig Scheinerman, Lindsey Gray, Katy Cavanagh, David Stuempfle (Interim Camp Director, 6:00 pm to 7:04 pm).**

1. **Call to the Public - none**

1. **Consent Agenda: Motion to approve consent agenda not including items e and f by Lindsey Gray; second James Walker; unanimously approved.**
	1. Approval of May 5, 2022 minutes (attached)
	2. Community/Family Outreach Report (Obj #1, Goal #3)
	3. Fundraising/Marketing Committee Report (Obj. #3, Goals #1-3)
	4. Approval of Debbie Accomazzo’s Resignation (attached letter)
	5. Approval to create SWKCF Advisory Board (attached summary from bylaws)
		1. Per Lindsey, the Advisory Board nominations cant occur until the annual meeting. Discussion on same. Further discussion re-same. **Motion by Katy Cavanaugh to table approval of SWKCF advisory board and Debbie Accomazzo to the advisory board until next meeting; second** **Craig Scheinerman unanimously** **approved.**
	6. Approval of Debbie Accomazzo to SWKCF Advisory Board, ex-Offico Board Member
		1. Per Lindsey, the Advisory Board nominations cant occur until the annual meeting. Discussion on same. Further discussion re-same. **Motion by Katy Cavanaugh to table approval of SWKCF advisory board and Debbie Accomazzo to the advisory board until next meeting; second** **Craig Scheinerman; unanimously** **approved.**
	7. President’s Report (attached)
2. **Discussion/Action Items**
	1. Camp Update (Obj. #1 & Obj. #2) David Stuempfle
		1. Camper & Volunteer Registration/Recruitment Update: **continue to push out messaging to former families, child life, other childhood cancer communities; David spoke to several families and many have chosen to not get vaccinated or already made camp plans.** **84 approved campers (51 at sidekicks, 33 at sunrise), two waitlisted, 1 new application received today, 4 camper registrations are incomplete. Had to reject 6 campers, but they were rejected because of Covid vaccine requirement. Per Seth, did Camp Rainbow require vaccines; yes. Per Craig, how many decided not to participate because of covid requirements. David thinks at least a dozen, but there may have been more. Per Katy, celebrate who comes to the table this year. Great start back. On staff side, there is fluctuation. Sidekicks total volunteer (including leadership) = 30 staff; Sunrise total volunteer (including leadership) = 24. Sunrise. Camper gender split is in line with the volunteer. we have 3 male cabin counselors, 8 female. Have a few extra volunteers in the queue. Discussion regarding staff training (June 11 at Rio Salado). Per Craig, what is the minimum? Per Ashley, 100 per week. Slightly under. Ashley is inquiring about the food (credit or dollars back). Per Lindsey, what is the deadline for campers. Per David, if we were at capacity, the deadline would be more strict. If a camper can get everything in and confirmed a few days before camp, we would be able to accommodate it. Maybe day camp and Banner children’s cancer day could result in more families. LIT update: 7 at sunrise and 6 at sidekicks. 3 campers will need 1 on 1 attention. Per Craig, how many are brand new campers? Per David, does not know for sure, but 20% was saved for new campers. That threshold has not been meet.**
		2. Programming Update: **18 people at the last programming meeting. Moving forward with great ideas. Working on the food selection. Per Seth, do they do tailored dining? Like vegan/celiac. Per David, if they are specific dietary restrictions or allergies. They are working on this and when is the deadline to get the information to Camp W. On June 13, at 7 pm, virtual family meeting to meet the new leadership team and run through the logistics of camp drop off/pickup, presentation of camp property and programming. Information went out to parents on drop off and pick-up yesterday and packing list. Parent handbook is also going out. Connex is at Today’s Patio. Time spent reviewing what was in there and will be back on June 10 with Bob Wallace to go through what equipment we need for programing. This Saturday—going through two Connexs in Prescott to get additional documents. Discussion regarding camp van and other vehicles needed to transport items. Discussion regarding camp van and how we will organize items for camp. Camp t-shirts arriving June 14. Every Wednesday is a formal dinner/dance in camp theme. DJ is available and willing to make the drive for both camps.**
		3. Program Budget Update: **Ashley shared slide. We have not spent much money yet. Total $68k for camp, water bottles, shirts and DJ. Programming supplies have been supplement via Amazon wishlists. A lot of the items were anonymous, for example $400 of wrestling jello. Will need to buy gas gift cards for some, a few items we will need once final programing is completed. Per Craig, nothing we have to rent? Per David, there is no copier. The medical staff doesn’t need a copier. Whispering Hope is willing to print for us. Craig may have extra printers if needed. Biggest issue is likely transportation of all items.**
		4. July 4th Board Day: **would like to know by the end of the weekend RSVPs. David would like everyone to arrive around the same time. Seth will be there, Craig is out of town, Katy is out of town, Lindsey is trying to re-organize plans to attend, James will be there the week before**
	2. Finance Report (Obj #3, Goal #1) Craig Scheinerman
		1. Revenues & Expenses. **Nothing formal. high level $6,000 in deposits. Heavy expense from camp deposit payment ($65,000 + $10,000 refundable deposit or rolled over to the next date). Net impact of $76k. We are at 180K in the bank with funding the majority of camp. Per Ashley, she got $31k from care camps, got the 50/50 raffle money, and cash. Per Seth, has a friend that may be interested in helping with grant writing. May be interested in donating her time. Per Ashley, Pam is heading-up grants committee.**
	3. Strategic Planning: Financial Stability (Obj. #3) Seth Zimmerman
		1. Individual Champion Updates/Supports needed
		2. Golf Tournament Discussion
			1. Strategies to increase revenue & decrease expenses brainstorm
			2. **Discussion on doing double courses; after discussing with Eric, Ashley feels strongly that we should get more sponsorships rather than expanding to second course. Craig agrees. December 3 is the golf tournament.**
			3. **Discussion on sponsorships and follow-ups with donors.**
		3. Donor Network Mapping Activity: **Per James, more of an offline activity, but a good starting point for everyone. Think about people that could be reached out to. Will reconnect at next meeting.**
3. **Future Agenda Items-** All Board Members
	1. The advisory board and committee updates
	2. Per Katy, timeline for golf tournament and when we want donors/registration/add agenda item for next meeting.
4. **Meeting Closing**
	1. Review action items from meeting
	2. Next Board Meetings:
		1. August 4, 2022 (virtual)
		2. September 1, 2022 (virtual)
		3. October 1, 2022 (in-person, location TBD) – **Lindsey Gomez-Gray has a conflict with in person meeting but will make herself available via Zoom.**
5. **Adjournment: 7:30 pm**