**Board of Directors Meeting**

May 5, 2022 6-8 pm

**Present: Ildi Laczko-Kerr, Debbie Accomazzo, Seth Zimmerman; Pamela Lang (joined at 6:15 pm); James Walker; Harvey Bedolla, Lindsey Gray (6:06-8:00), Katy Cavanagh, David Stuempfle (Interim Camp Director) (6:06-6:54 pm; Elena Rubio (joined at 6:16 pm)**

1. **Call to Order/Roll: 6:06 pm**

1. **Consent Agenda: Motion to approve amended consent agenda by Katy Cavanagh; second Seth Zimmerman; unanimously approved.** 
   1. Approval of April 9, 2022 minutes
   2. Approval WHR contract, executed on 4/14/22
   3. ~~Community/Family Outreach Report (Obj #1, Goal #3)~~
   4. Approval of President/CEO 2022 SMART Goals
   5. President’s Report – **note: additional $31,000 grant for camp, including videography**
      1. **Quick update on Day Camp. June 6-10 with CCN from 10-2. Registration opening soon. T/TH they are in charge of camp fire sessions. Will have volunteers at Day Camp. 9 staff are interested in helping out at Day Camp.**
2. **Discussion/Action Items**
   1. Camp Update (Obj. #1 & Obj. #2) (David Stuempfle)
      1. Staffing Update.
         * **Audrey Zimmerman has stepped back at this time. Kameha McKinley has accepted the position along with her other roles.**
      2. Camper & Volunteer Registration Update.
         * **76 campers enrolled (few pending) 51 sidekicks and 25 sunrise. Working with A. Walker on getting more campers on board.** 
           + **Per Craig: how many are new campers vs. returning? New campers 24% for sunrise and 26% for sidekicks**
           + **We are now tracking data on campers and staff to know when campers tend to sign up.**
         * **43 volunteers. 34 returning and 9 new volunteers. Opening for volunteers to come both weeks. Approximately 8 or 9 may be able to do both weeks. We need additional volunteers, but do have enough staff for current camper enrollment. Volunteer interviews are continuing.**
         * **We are fully staffed or medical staff.**
      3. Program Update.
         * **Theme: Color Me Crazy**
         * **Discussion of swag – water bottles ordered; white t-shirts have been ordered; t-shirts will be “colored” by the kids and volunteers at camp**
         * **Camp planning meetings are ongoing. First meeting was on 4/22 – next meeting is 5/22**
      4. ACA accreditation
         * **May 1st was the written deadline. 272 standards; 140 written standards. David and Colleen have been working with others to get the paperwork finished. It was sent on May 1, 2022.**
         * **Now in a holding pattern.**
         * **If we leave Whispering Hope, we take accreditation with us. We are expected to follow standards wherever we are if we leave before the next accreditation period.**
         * **Per Harvey, some of the standards were for the camp ie windows, horse stalls, emergency plans. Per David, some of the standards are from the camp and will be address. Discussion on emergency plans and how it will be tested at camp.**
         * **Per Seth, how will we handle the ACA visitors. Per David, they are two volunteers from Flagstaff. First full day of Camp Sidekicks. Site visit is June 27, 2022. Two visitors will sign the WH waiver, both will be vaccinated, will be masked and not interacting with the campers. David and Colleen will be escorting them around. We have a four day window to fix any issues that may come up at the inspection. 26 mandatory requirements that if you don’t pass those standards, you automatically fail.**
      5. Board Member Attendance
         * **Suggested date is July 4, 2022. Proof of vaccination and WH waiver required.**
      6. Misc.
         * **Per David, shout out to Ashley. We wanted to test staff and campers before they arrive to camp and test midweek. Ashley has gotten 615 covid tests. She has done a lot on other areas and wanted to give a kudos.**
         * **Several weeks prior to camp there will be a virtual meeting with the parents of campers to introduce them to the camp leadership and rundown of the property**
         * **Per Ashely, kudos to David for all his work. He’s working day and night and putting in tons of effort to achieve camp goals. Ildi joined in and offered a kudos to David and how he is achieving our strategic plan.**
   2. Finance Report (Obj #3, Goal #1) (Craig Scheinerman)
      1. Revenues & Expenses
         * **$66k in deposits, $77k in expenses. Still have $256k in the account.**
         * **Major expensed in May -- $75 for camp.**
         * **Made small payment of $500 for storage to Camp W. Have some stumbling blocks regarding container. Discussion on same.**
         * **Discussion on expenses. Discussion on presentation of revenue.**
   3. Strategic Planning: Financial Stability (Obj. #3)
      1. **Brief recap of fundraising training.** 
         1. **Debbie has suggestion for different language and correct categories. Roles and responsibilities cant be fined until we have correct categories. Discussion on same, including new breakdown of categories.**
         2. **Per Katy, discussion on donor stewardship calls to date. Stewardship of individuals and corporate can be done together. Stewardship supports fundraising box. Donor stewardship should be included in donations. We need work in gathering information. We have missing information. If we can fill it in, it will be able to expand in the future.**
         3. **Discussion on upcoming media involvement.**
         4. **Discussion on tabling gear – just needs to be ordered.**
         5. **Ildi will save and email out tentative and revised roles and responsibilities**
      2. Identifying Board Champions & Establishing Goals
         1. Grants: **Pam**
         2. Individual/corporate donations – **Ildi**
         3. Passive fundraising - **Ashley**
         4. AZQTC: **Seth**
         5. Third party events –**James, Craig**
         6. Event: Golf Tournament – **Pam, Katy, Xavier**
         7. Donor Stewardship: **Katy and Debbie**
      3. Roles & Responsibilities/Fundraising Committee
   4. Executive Session
      1. Formative feedback on interim staff (Obj. #1)

1. **Future Agenda Items**

1. **Meeting Closing** 
   1. Next Board Meeting: Thursday June 2, 2022
   2. Let Ashley know if you can go to July 4 board meeting.
2. **Adjournment**